

Hustisford School District

District Office

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-8109

Jr./Sr. High School

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-3261

John Hustis Elementary

600 S. Hustis. St · P.O. Box 386
Hustisford, WI 53034
(920) 349-3228

Heather Cramer

District Administrator

Clint Bushey

Principal

Margaret Bell

Principal

John Kiefer

Director Financial Services

Terri Kreitzman

Director of Special Education

Buildings and Grounds Committee Meeting Minutes of Monday, March 2, 2020

The **Buildings and Grounds Committee** of the Hustisford School District Board of Education met on Monday, March 2, 2020, at 4:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: John Bohonek, Chair; Heather Cramer, District Administrator; Kris Roeseler, District Maintenance Coordinator; Steve Weinheimer, member and John Kiefer, District Business Manager

New Business:

- Update Kris Roeseler—Mr. Roeseler updated the committee on the project completed recently. A new fan motor was installed in the HS gym on the coil heating unit. The unit was also cleaned. A new combustion fan unit was installed on a HS boiler. The autodrain on the compressor at the HS was also repaired. A new electronic gas valve and actuator was installed on a boiler at JHE. The tractor had a coolant hose that needed to be fixed. The floor in the HS boiler room was sealed due to leaks. The HS science room drains are having major issues and they were worked on in February. There continues to be issues with all of the sinks in the science lab. There are several lockers at the HS that have required maintenance. Many of the mechanisms are starting to fail due to age. The custodial crew works on them regularly installing new parts. Several faucet valves have been replaced due to leaking. There is regular maintenance being done on air handlers and compressors.
- Current projects—The HS bubbler in the gym needs to be replaced, this has been ordered. VCT repairs need to be done at both buildings. HS staff restroom floors need to be addressed.
- School Perceptions Survey—Mrs. Cramer provided an update on return of the surveys. Surveys are due March 9. The board will get results on March 16.
- Summer Projects/Plan—Two classrooms at JHE need to have the carpeting removed and replaced with vinyl tile. JHE roof drains need to be updated. The dust collectors at the HS need to be repaired and repainted.
- Healthy Schools Planning—Mrs. Cramer updated the committee on precautions being taken in regards to flu and other viral outbreaks. The district is providing sanitizing wipes for classrooms, has done an inventory of face masks, and is maintaining higher levels of certain cleaning supplies. Mrs. Cramer provided the custodial team with cleaning instructions to help fight the issues that we may face.